

**Reverse Auction Solicitation Form: Replacement of an Air-Cooled Scroll Water Chiller**

East Mississippi Community College Board of Trustees is receiving un-priced solicitations for the following:  
**Replacement of an Air-Cooled Scroll Water Chiller**

Solicitations will be received until 9:00 a.m. CST, on Thursday, September 5, 2024, at the EMCC Operations Center Office, P.O. Box 100, Mayhew, MS 39753 (Attn: Dana Mordecai) or by electronic submission at [www.centralauctionhouse.com](http://www.centralauctionhouse.com). Submissions will be evaluated, and vendors submitting acceptable proposals will be invited to participate in the Electronic Reverse Auction to be held on Friday, September 6, 2024, at [www.centralauctionhouse.com](http://www.centralauctionhouse.com).

Information about the specific items in the reverse auction may be obtained by contacting Kyle Younger at 662-243-1975 or [kyounger@eastms.edu](mailto:kyounger@eastms.edu). This information will also be made available online by visiting our website at <http://www.eastms.edu/bids> or [www.centralbidding.com](http://www.centralbidding.com).

For questions relating to the reverse auction process, please contact Central Bidding at 225-810-4814.

**General Info Regarding Items to Be Bid:**

<b>Auction Number</b>	<b>Item to Be Bid</b>	<b>Please mark X to indicate intention to bid</b>	<b>Time of Reverse Auction</b>
1	Replacement of an Air-Cooled Scroll Water Chiller		9:00 a.m. – 9:10 a.m. (Central Standard Time)

**Please complete & return this form, along with the required information on the “Instructions to Bidders” form (Doc 3), and any other necessary, supplemental items by deadline in advertisement to the specified location or submit it online through Central Bidding. This form and any requested supplemental items MUST be submitted to be considered as a vendor in the reverse auction.**

Company Name: \_\_\_\_\_ Representative Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

The real-time bidding interface will appear at the start date and time set by the owner. When entering a bid amount, you may ONLY enter numbers and one decimal point. DO NOT enter a dollar sign or comma with your bid amount.

Vendors accepted and invited to participate in the Reverse Auction will be notified no later than 3:00 p.m. CST, Thursday, September 5, 2024, either by phone or email.

This solicitation is for one (1) auction. Bid shall be for all items, per the specifications, sold as a bundle, in the individual auction. Vendors must be able to provide all items in the auction they are bidding on. Bid pricing shall be good for 30 days past end of bid. Prices should include the removal & disposal of the old chiller system, followed by provision & installation of a new chiller system at EMCC, 8731 South Frontage Road, Mayhew, MS 39753.

The East Mississippi Community College Board of Trustees reserves the right to reject any or all bids and to negotiate with the lowest/best bidder. EMCC reserves the right to award the bid as a whole or by individual line item.

East Mississippi Community College is committed to assuring that the College and its programs are free from discrimination and harassment based upon race, color, ethnicity, sex, pregnancy, religion, national origin, disability, age, sexual orientation, gender identity, genetic information, status as a U.S. veteran, or any other status protected by state or federal law. The following office have been designated to handle inquiries regarding the non-discrimination policies: Office of the Director of Human Resources, 1512 Kemper Street, Scooba, Mississippi 39358, 662.476.5274.