East Mississippi Community College
Instructions to Bidders – ARC Grant Equipment
Opening Date: February 17, 2016

East Mississippi Community College Board of Trustees is now accepting sealed bids for the following:

- Rigid Pip Threading Machine
- Fluke 1507 Insulation Resistance Testers
- Fluke 123 Industrial ScopeMeter Hand Held Oscilloscope
- Fanuc LR Mate 200iD/4S R-30iB Education Training CERT
- Electric Motor
- Allen-Bradley PLC
- Siemens Simatic step 7 Professional 2010/V13 for education
- Siemens Trainer Package HMI
- Siemens G120 SCE Training Bundle 1 PH
- Siemens Training Bundle CPU 1214C DC/DC/DC
- Hardness Tester

Sealed bids will be accepted in the Administration Office, Student Services Building, Golden Triangle Campus, 8731 S. Frontage Road, P.O. Box 100, Mayhew, MS, 39753 until 10:00 a.m., Wednesday, February 17, 2016, at which time all properly submitted bids shall be opened. A complete list of specifications and bid instructions may be requested by contacting Dana Mordecai at 662-243-1956 or dmordecai@eastms.edu. This information will also be made available online by visiting our website at www.eastms.edu/community/Pages/Bid-solicitations.aspx.

Mailed bids should be submitted to: EMCC, ATTN: Dana Mordecai, P.O. Box 100, Mayhew, MS 39753.

**The outside of the bid mailing envelope must be clearly marked in the lower left corner:**

Sealed bid – ARC Grant Equipment
February 17, 2016

Attached to these instructions is the official bid form which includes specifications for the item. As stated in the announcement, the EMCC Board of Trustees reserves the right to reject any/all bids and to negotiate with the lowest/best bidder.

For questions related to the equipment specifications, please contact Joe Cook at 662-243-2681 or jcook@eastms.edu. Only questions related to requesting and submitting bid documents should be directed to the contact person listed in the advertisement.

At the appointed time, all properly submitted bids will be opened, evaluated, and recorded. The final approval of the winning bid will occur Monday, March 7, 2016, at the regularly scheduled meeting of the EMCC Board of Trustees. The winning vendor must be able to accept a college
purchase order, and the winning bid prices must be in effect for no less than 30 days after the award is made by the EMCC Board of Trustees. Warranty and maintenance plans will be negotiated with the winning vendor.

Prices are not to include tax. Tax exemption certificates will be furnished upon request.

Bidders shall be in compliance with the Mississippi Employment Protection Act. By signing bid documents, you are stating that you are in compliance.

Bidders should verify delivery dates/times of bids submitted via UPS or Fedex with carrier; overnight/next day delivery may not be a guarantee that bids will arrive in time for bid opening. The college is not responsible for bids delivered after designated bid opening time.

The EMCC Board of Trustees reserves the right to reject any or all bids and to negotiate with the lowest/best bidder. The EMCC Board of Trustees reserves the right to award the bid as a whole or by individual line item.

East Mississippi Community College is committed to assuring that the College and its programs are free from discrimination and harassment based upon race, color, ethnicity, sex, pregnancy, religion, national origin, disability, age, sexual orientation, gender identity, genetic information, status as a U.S. veteran, or any other status protected by state or federal law. The following person has been designated to handle inquiries regarding the non-discrimination policies: Theresa Harpole, District Director of Human Resources, P.O. Box 158, Scooba, MS 39358, Telephone: (662)-476-5274, E-mail: tharpole@eastms.edu.